



Job Announcement: Site Coordinator

Reports To: Director of Programs

Position Type: Seasonal, Part-Time, Non-Exempt

Compensation: \$15 hourly

About Us:

First Tee — Triangle has been creating experiences that build character to empower kids through a lifetime of new challenges and continuous personal growth. By seamlessly integrating the game of golf with a life skills curriculum, First Tee — Triangle creates active learning experiences that build inner strength, self-confidence and resilience that kids can carry to everything they do. These character education programs are offered at golf courses, schools, and community centers throughout our service area.

Position Summary:

The Site Coordinator is responsible for overseeing program operations at a specific location. Hours depend on availability, but our Golf Course programs run Monday – Thursday from 3:30 – 7:00 PM, and Saturday from 8-12, and our Outreach Programs run Monday – Thursday from 3:00 – 5:00 PM. All golf abilities are welcome and encouraged! Expected hours are between 15-20 hours per week.

Responsibilities and Qualifications:

- Model First Tee’s Key commitments and Values
- Lead classes using the established curriculum
- Engage, assist, and mentor participants
- Adapt lesson plans as needed
- Lift up to 25 pounds and work in varied conditions
- Support diversity, equity, and inclusion
- Maintain positive relationships with families and participants
- Communicate regularly with supervisors
- Follow all First Tee – Triangle policies and procedures
- Have reliable transportation, pass a background check, and complete safety training

To Apply:

Please submit your resume to Darian Natividad, the Senior Director of Outreach, at Darian@FirstTeeTriangle.org. First Tee — Triangle has the right to accelerate or extend the closing of this position at any time.

Equal Employment Opportunity Statement:

First Tee — Triangle is an equal opportunity employer, valuing diversity and inclusion. Our policy is to comply with all federal and/or state laws regarding equal employment opportunity as they relate to employees and applicants for employment. Accordingly, personnel decisions are made without regard to race, creed, color, religion, national origin, age, sex, disability, marital status, sexual preference or veteran status.